

Thurlaston CE (Aided) Primary School



Governors Letting Policy

October 2010

Signed

Teaching and Living the Christian Way of Life.

The Governing body is happy to let the school hall to the PTA of this school for various events. In acknowledgement of the excellent support the PTA gives to the school, the governors wish to waive the charges for premises, heating and lighting for these lettings, but regret that the cost for payment to the premises officer must be met.

The school is a Church of England Aided School and the governors acknowledge this and adopt the same policy towards Church activities.

The Headteacher is given the discretion to approve particular lettings to these groups.

Lettings to groups or individuals will be considered as they arise, but will have to cover full costs of premises, heating, lighting etc. and the Premises Officer using the current LA Scale of Charges (see Appendix) Discounts are available to regular lettings. The decision whether or not to let would be made by the Headteacher and at least one other member of the Health and Safety Committee. The activity must be in line with our ethos to be considered.

Hall Lettings

The school hall lettings apply only to the hall. The kitchen may be used by prior arrangement, but must be left in immaculate condition. Toilet facilities can be provided by isolating areas that provide a security risk.